# Brønderslev Library Registration and Disclosure of Information

Brønderslev Library registers the information received and discloses information to other public authorities, private companies and others, that have a legal requirement for the information or cooperation with the Leisure and Cultural Affairs.

At Brønderslev Library we handle your information in accordance with Library Act (LBKG 2013-01-30 No. 100), Executive Order of the Act on library activities (BKG 2013-01-31 No. 103), the Data Protection Act, and the Data Protection Regulation (European Parliament and Council Regulation 2016/679, Articles 6 1 (a) to (f) and 9 2 (a) to (j)).

Brønderslev Library deletes the information when the storage obligation expires and any filing requirement is met. Once the information is filed or deleted, Brønderslev Library no longer has access to them.

You are entitled to know what information Brønderslev Library has about you, and you may require incorrect information corrected or deleted.

## **Municipal Data Protection Advisor**

You can contact the data protection consultant about your rights under the data protection legislation.

You are entitled to appeal to the Data Inspectorate over Brønderslev Library's treatment of your information.

At Datatilsynet.dk you can read more about the role of the data protection consultant.

Brønderslev Municipality's Data Protection Advisor:

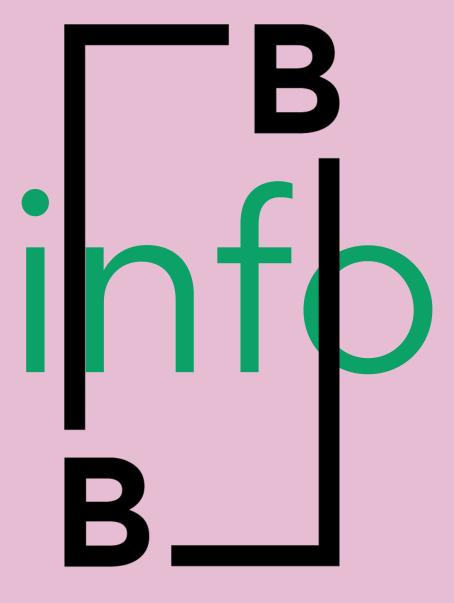
Mikkel Mose Baltsersen Brønderslev Kommune Sekretariatet Ny Rådhus Plads 1

9700 Brønderslev

Mail: <u>dpo@99454545.dk</u>

Tlf.: 99 45 54 55

**English** 



Use the library around the clock from home www.bronderslevbib.dk

Important information 2022 Bibliotek

# New at the library?

The staff at Brønderslev Library would like to welcome you as a new user – and we hope you will benefit from and enjoy what a modern library offers.

#### Where?

Brønderslev Library consists of a main library in Brønderslev, as well as local libraries in Dronninglund and Hjallerup and the Mobile Library which operates in the countryside. You are welcome at all libraries in the local authority. This means that you can borrow one place and deliver it elsewhere, and books etc are transported between the departments every day.

Outside the service hours the library is open for self-service. You can enter by scanning your health card. You must be 16 years old to enter the library outside the service hours.

Opening hours can be seen on the website and the entrance door. During the service hours, the staff is ready to help. The library's premises are monitored by CCTV. Everyone is welcome at the library!

#### What?

You have access to PCs, books, magazines and newspapers – in addition to music CDs, computer games and feature films. The loan period is usually 4 weeks.

As a user, you have access to the library's digital offers, such as eReolen and Filmstriben. Be aware that there are some offers you can only use if you live in the municipality.

At the library we offer many cultural experiences. See the activities on our website or pick up a program at the library.

# This is how you are registered as a user

To register as a user, you must use your NemID or MitID. Users under 18 years old have to be registered by their parent/guardian/economically responsible person. This is also done via NemID or MitID. The yellow "Sundhedskort" (health card) is your library card, and children receive a blue library card. The card is personal and you are responsible for the material that is borrowed. If you lose your card, contact the library to prevent it from being used by others.

### Overdue charges

You are responsible for handing over the borrowed materials on time. If the loan period is exceeded, the following rates apply.

It is the date of delivery on the receipt that applies.

A lack of text or service messages do not exempt you from fees. NOTE! The amount of fees is calculated on the basis of the original loan date.

	Adults From 18 years	Children 0-17 years
Exceedance by one day	20,- kr.	0,- kr.
Exceedance by more than a week	65,- kr.	15,- kr.
Exceedance by more than two weeks	125,- kr.	35,- kr.
Exceedance by more than 30 days	210,- kr.	80,- kr.

### Replacement of materials

If the materials are damaged or lost, they must be replaced. The library assumes no responsibility for damage that has occurred on the user's own equipment in connection with the use of borrowed materials. All materials are loaned at your own risk.

# **Exclusion and expulsion**

The library is for everyone. You must therefore respect good order, both in the physical library and in the use of the library's PCs, as well as follow instructions from staff. If not, you may be expelled and excluded from use for a period of time. You will be excluded from borrowing at the library if you owe kr. 300 or more in fees as well as if loaned materials are repeatedly not delivered or delivered in a damaged condition.

### **Privacy Act**

The library complies with the provisions of the Act on Treatment of Personal Data (Personal Data Act).